



2019 Dan Patch Days
Savage Community Park
13500 Dakota Ave. S.

Vendor Registration Form

Name of Business/Organization: _____

Contact Person: _____ E-mail: _____

Work Phone: _____ Cell Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

Type of food (Only): What are you selling? (Be exact). The Dan Patch Days Committee reserves the right to deny inappropriate food or services prior to and during the days of events.

I would like to sell: Friday 6/21/19 Saturday 6/22/19 Check all that apply

Contract Checklist (include items with submitted contract):

Applications will not be considered without all items on checklist properly submitted.

Payment/Check/Credit Card# ST 19 Form** Picture of food tent/trailer/food truck

Certificate of Insurance* MN State Electrical Permit Electrical and Logistics Form***

MN Dept. of Health Certificate Food Item Pricing/menu Savage Chamber Member

* Certificate of Insurance must explicitly state, "Dan Patch Days, Inc. and the City of Savage listed as additional insured." General Liability coverage must be a minimum of \$1,000,000. Certificate Holder must be: Dan Patch Days Inc. and cover the festival dates of June 20 - 23, 2019

** Form can be found at http://www.revenue.state.mn.us/Forms_and_Instructions/st19.pdf

*** Be sure to include trailer hitch dimensions in calculations. Also indicate side of trailer/food truck - Right side/Left side/ Rear

Space Description:

- **Standard Size** - Booth/Tent/Trailer space size will be 10 Ft. wide x 10 Ft. deep, **without Electrical Power**.
 1. **Additional Size Upgrade1** - Booth/Tent/Trailer/Food Truck space greater than 10 Ft. wide x 10 Ft. deep up to size 30 Ft. wide x 15 Ft. deep space, **without Electrical Power** there will be an **additional fee** see Pricing.
 2. **Additional Size Upgrade2** - Booth/Tent/Trailer/Food Truck space greater than 30 Ft. wide x 15 Ft. deep, with maximum size 40 Ft. wide x 20 Ft. deep space **without Electrical Power** there will be an **additional fee** see Pricing.
 3. ** Be sure to **include trailer hitch dimensions** in calculations **
- **Electrical Power Hookup can be Provided** for an **additional fee** see Pricing.
 1. ** Please clearly identify electrical needs on the Electrical and Logistics Form **
 2. Vendors must also provide their own MN State Electrical approved extension cords and/or power strips.
- Water hookup will be available, but **Vendors must provide** their own MN Dept. of Health **approved hoses and hookups**.
- Food truck, tent, or trailer is permitted, and **WILL NOT BE PROVIDED** by Dan Patch Days Inc.
- Vendors are only allowed to sell food, soda, and water from their booth, stand or truck.
- Vendors are **NOT ALLOWED TO SELL ALCOHOLIC BEVERAGES** under any circumstances.
- All equipment, tables, chairs, etc. must fit within your rented space. No extra space is allotted except directly behind rented space for cooking. No storage trailers will be allowed in your space, no exceptions will be made.
- There will be no exclusivity to this event as all vendors will be awarded space based on availability needs.

Food Vendor Provisions:

- Food vendors must have a license from the MN Department of Health. To find out more information or to obtain an application, visit <http://www.health.state.mn.us/divs/eh/food/license/index.html> . There will be **NO Refunds** due to weather related issues and or the cancellation of the event due to weather related issues.
- Provide own State of Minnesota-approved food grade water hoses with shut off valve.
- All electrical cords and appliances must adhere to MN State Electrical Codes & Rules.
- Selling unit, tables, table coverings, and chairs.
- Always maintain a clean environment.
- Vendors are responsible for providing their own booth, table signage.

Pricing:

- **Standard Size** - 10 Ft. wide x 10 Ft. deep space with **NO Power Provided** - Chamber Members - \$300 / Non-Chamber Members - \$400
 1. **Additional Size Upgrade1** - Space greater than 10 Ft. wide x 10 Ft. deep up to size 30 Ft. wide x 15 Ft, deep space with **NO Power Provided** the **additional fee** will be - \$100
 2. **Additional Size Upgrade2** - Space greater than 30 Ft. wide x 15 Ft. deep, with maximum size 40 Ft. wide x 20 Ft. deep space with **NO Power Provided** the **additional fee** will be - \$200
- **Addition of Electrical Power Hookup** - with two (2) 20 amp 110 volt circuits **OR** one (1) 50 amp 220 volt circuit the **additional fee** will be - \$150
 1. **Additional Electrical Power Hookup Upgrade1** - with two (2) 20 amp 110 volt circuits **AND** one (1) 50 amp 220 volt circuit the **additional fee** will be - \$200
 2. **Additional Electrical Power Hookup Upgrade2** - with two (2) 50 amp 220 volt circuits (Maximum) the **additional fee** will be - \$250
- **ONE DAY ONLY** - Friday only or Saturday only sale **Discount** price by - \$100
- *If the event is canceled on Friday, June 21, 2019 due to weather, a 50% refund of vendor registration fees will be given to food vendors. (FRIDAY ONLY)*
- Soda may only be sold in 16.9 – 20.0 oz. containers at a non-negotiable price of \$2.00/unit
- Water may only be sold in 16.9 – 20.0 oz. bottles at a non-negotiable price of \$1.00/unit
- **Cash will be your primary form of sales**, but you can accept tickets if need be. We will provide a box for collection. We will collect your tickets at the end of the night for reimbursement.
- Vendors must adhere to the prices set from the start of the event, No changing prices will be allowed.
- Any vendor changing prices during the event will be asked to leave immediately and escorted out of the park.
- ALL prices must be posted and also state **if** sales tax is included.

Set-Up Times:

- **All Vendors will be inspected by the State's Electrical Inspector before you open for business.**
- If you haven't paid for your annual electrical permit, please be prepared to pay it the day of the event. Typically, the fee is approximately a onetime \$35, cash preferred. For electrical requirement guidelines visit <http://www.dli.mn.gov/ccld/Electrical.asp>
- **** STATE ELECTRICAL INSPECTION will be at 11:00 a.m. Friday, June 21. ****
- **For the safety of our public, vehicles are not permitted on the park after Set-Up time**

Teardown Times:

- Friday, June 21, After - 11:00 p.m.
- Saturday, June 22, After - 11:00 p.m.
- No vendors will be permitted to tear down earlier.
- **For the safety of our public, vehicles are not permitted on the park before Teardown time.**



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Electrical and Logistics Form

Name of Business/Organization: _____

Type of Food Booth - **Check one** -> Food Truck: _____ Food Trailer: _____ Food Tent: _____

Food Booth Dimensions: _____ Ft. Wide x(by) _____ Ft. Deep
(Be sure to include trailer hitch dimensions in calculations)

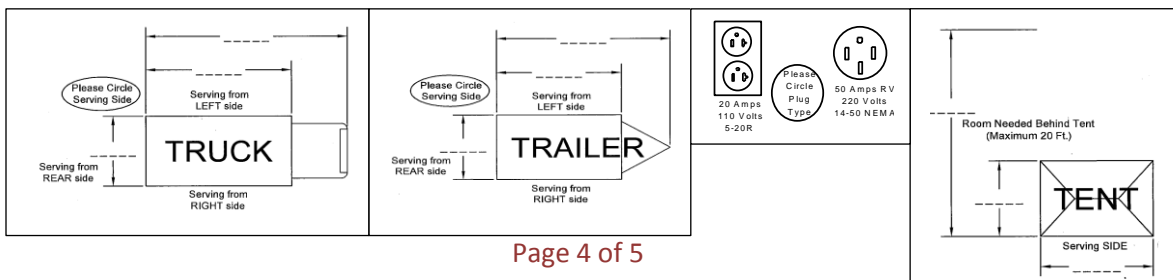
Indicate Serving Side - **Check one** -> Right: _____ Left: _____ Back: _____

Savage Chamber Member - **Check one** -> Yes: _____ or : _____

Enclose a Picture of Food Booth:

Please Indicate by Checking all that apply:

- **Standard Size** - 10 Ft. wide x 10 Ft. deep space with **NO Power Provided** -> \$300 _____
 1. I will need additional **Size Upgrade1** - Space greater than 10 Ft x 10 Ft Up To 30 Ft x 15 Ft with **NO Power Provided** the **additional fee** will be -> \$100 _____
 2. I will need additional **Size Upgrade2** - Space greater than 30 Ft x 15 Ft with maximum width of 40 Ft x 20 Ft deep with **NO Power Provided** the **additional fee** will be -> \$200 _____
- I will not need power provided by Dan Patch Days Inc.: _____
- I will be providing my own generator to meet my electrical needs: _____
- **I will need the Addition of Electrical Power** hookup - with two (2) 20 amp 110 volt circuits **OR** one (1) 50 amp 220 volt circuit the **additional fee** will be -> \$150 _____
 1. I will need additional **Electrical Power** hookup **Upgrade1** - with two (2) 20 amp 110 volt circuits **AND** one (1) 50 amp 220 volt circuit the **additional fee** will be -> \$200 _____
 2. I will need additional **Electrical Power** hookup **Upgrade2** - with two (2) 50 amp 220 volt circuits (Maximum) the **additional fee** will be -> \$250 _____
- Non-Savage Chamber Member the **additional fee** will be -> \$100 _____
- **ONE DAY ONLY** - Friday only or Saturday only sale **Discount** price by -> (-\$100) _____
- **Total payment due at time of the Vendor's Applications Registration: --> \$ _____ ****
- Payment was made by Check Number: _____ or Credit Card Number: _____ Last4





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Food Menu and Pricing Form

Item: _____	Price: \$ _____
Item: _____	Price: \$ _____
Item: _____	Price: \$ _____
Item: _____	Price: \$ _____
Item: _____	Price: \$ _____
Item: _____	Price: \$ _____
Item: _____	Price: \$ _____
Item: _____	Price: \$ _____
Item: _____	Price: \$ _____

Reminder: All soft drinks may only be sold in 16.9 - 20.0 oz. containers for \$2.00 and water may only be sold in 16.9 - 20.0 oz. bottles for \$1.00

Please attach a list of any additional food or drink items.

ALL prices must be posted and also state *if* sales tax is included.

Be prepared for an inspection from the MN State Health Inspector. Any vendor failing to comply with State health codes is subject to removal from site with no refund.

Be prepared for an inspection from the MN State Electrical Inspector. Any vendor failing to comply with State Electrical codes is subject to removal from site with no refund.

Application Deadline is Friday, May 3, 2019

Booth Payment and additional electrical power supply costs (if applicable) needs to be submitted with the application.

Send all applications to: Savage Chamber of Commerce. 6050 McColl Drive. Savage, MN 55378

Contact Anne Masis at 952-894-8876 or email at anne@savagechamber.com